

COMMUNITY ROOM RENTAL AGREEMENT  
501 3<sup>rd</sup> Street, PRINSBURG MN 56281

\*\*\*\* Rules \*\*\*\*

1. Users must sweep, vacuum and/or generally clean up after use.
2. Tables and chairs must be arranged as found and no furniture is to be removed from the building.
3. Kitchen must be clean, and food removed from refrigerator. **Wash all dishes used.**
4. A maximum of 118 people may use the building at any one time.
5. The meeting or function must end by 11PM.
6. Any alterations or decorations must be pre-approved by the maintenance overseer.
7. **No drugs, alcohol or smoking** on the premises.
8. Extra tables, chairs or other furniture brought onto the premises must have protective footings.
9. **Lift (or roll) tables and chairs – Do NOT slide them across the floor.**
10. No pets!
11. **Please place used towels in basket under the counter.**
12. **Empty trash cans. Trash can outside west door.**
13. **Ig Technology is rented please return all items used and retract screen**

Please keep this form for the rules for cleaning the facilities.  
Please help keep our facility clean by following all the rules above.

The City Of Prinsburg and Holland Township Thank You